

REGULAR MEETING

January 11, 2017

7:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Christy Follmer at 7pm in the Boardroom of Baker High School. Trustees Johnna Koenig, Scott Rabbitt, Gye Varner and Mike Gunderson were in attendance. Also present were Superintendent Jon Wrzesinski, Principals Bo Lingle and David Breitbach, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, and Head Custodian Mardi Brown; Technology Director Scott Anderson was absent. Guests were Pam Beach and Jennifer Fisher.

**Consent Items:**

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees. There being no objections, Chairperson Follmer approves the consent items as presented.

**ACCOUNTS PAYABLE**

CHK NO	DATE	VENDOR	INVOICE	TOTAL
53207	12/27/2016	ANNIE NEWELL	LUNCH REFUND	\$76.15
53208	12/27/2016	BILLINGS GAZETTE	NEWSPAPER DEC16	\$61.64
53209	12/27/2016	CATHY FRYE	MILEAGE	\$37.80
53210	12/27/2016	CITY OF BAKER	DEC 16 UTILITIES	\$1,446.30
53211	12/27/2016	EBSCO	DEC 16 RENEWALS	\$1,501.55
53212	12/27/2016	FACILITY SOLUTIONS MGMT & CONSULTING LLC	FSMC CONSULT FEE	\$1,800.00
53213	12/27/2016	FAL.CO CLERK & RECORDER	DEC16 HEALTH NURSE	\$1,225.00
53214	12/27/2016	GE MONEY BANK/AMAZON	DEC 16 SUPPLIES	\$293.82
53215	12/27/2016	HORACE MANN LIFE INS COMPANY	JAN17 LIFE& CANCER	\$559.35
53216	12/27/2016	MONTANA DAKOTA UTILITIES	DEC 16 UTILITIES	\$17,108.75
53217	12/27/2016	MSGIA	4TH QTR 2016 WC	\$15,028.71
53218	12/27/2016	MSUIP	4TH QTR 2016 UI	\$1,805.27
53219	12/27/2016	MUST	JAN 17 PREMIUMS	\$64,751.00
53220	12/27/2016	PEAK 1 ADMINISTRATION	JAN V&D/REFUND SS	\$927.02
53221	12/27/2016	SPARTAN BUS LINE LLC	DEC 16 YELLOW BUS	\$28,747.65
53222	12/27/2016	STEVE ZACHMANN	LCK RM/CORNER	\$2,853.92
53223	1/11/2017	ADMINISTRATIVE RULES	2017 TITLE 10 SUB	\$120.00
53224	1/11/2017	ALL 4 U FLOWERS	MEMORIAL-KS	\$50.00
53225	1/11/2017	ALLIED PLUMBING	JAN 17 REPAIRS	\$2,885.00
53226	1/11/2017	ALLIED PLUMBING	FINAL PMT LINC AC	\$4,950.00
53227	1/11/2017	ALYCIA CONROY	L.MESCHKE SCHLP	\$500.00
53228	1/11/2017	AMERICAN WELDING & GAS INC	JAN17 SUPPLY	\$132.57
53229	1/11/2017	ARMACOST TRANE SERVICE CO	VENT REPAIRS	\$628.52
53230	1/11/2017	BAKER ACE HARDWARE	JAN17 SUPPLIES	\$638.16
53231	1/11/2017	Baker Chamber of Commerce & Agriculture	FY17 CHAMBER DUES	\$350.00
53232	1/11/2017	BAKER FURNITURE	WKRM FLOOR/MTRLS	\$461.91
53233	1/11/2017	BAKER PUBLIC SCHOOL PAY FLEX	JAN17 MED FLEX	\$400.01
53234	1/11/2017	BAKER REXALL DRUG	JAN17 SUPPLY	\$29.54
53235	1/11/2017	Bo Lingle	TRAVEL/ELEM CONF	\$510.98
53236	1/11/2017	BOSS	JAN 17 SUPPLY	\$2,113.06
53237	1/11/2017	BOWMAN BOOSTER CLUB	HSWR PO 10484	\$21.00
53238	1/11/2017	BROCK COLLINS	JAN17 SNOW	\$780.00
53239	1/11/2017	COLSTRIP PUBLIC SCHOOLS	HSWR PO 10503	\$61.25

53240	1/11/2017	CONNIE ALBERTS	DEC 16 TRAVEL	\$16.20
53241	1/11/2017	DACOTAH PAPER CO.	JAN17 SUPPLIES	\$1,022.40
53242	1/11/2017	DAVID BREITBACH	MHSA MTGS JAN17	\$500.86
53243	1/11/2017	DAWSON COUNTY HIGH SCHOOL	S&D PO 10481	\$150.00
53244	1/11/2017	DEAN FOODS, INC.	MILK JAN 17	\$908.52
53245	1/11/2017	DEPARTMENT OF REVENUE	1% FINAL PMT LINC AC	\$50.00
53246	1/11/2017	DIRECT ELECTRIC	JAN17 REPAIRS	\$1,464.83
53247	1/11/2017	FALLON COUNTY TIMES	JAN 17 ADS	\$364.80
53248	1/11/2017	FARMERS UNION OIL CO.	JAN 17 GAS/RPRS	\$196.45
53249	1/11/2017	FELT, MARTIN, FRAZIER, WELDON PC	EE TERM-LEGAL SRV	\$480.00
53250	1/11/2017	FISHER, JOSEPH A	L. MESCHKE	\$500.00
53251	1/11/2017	FOOD SERVICES OF AMERICA	JAN 17 SUPPLY	\$6,527.71
53252	1/11/2017	GLASGOW HIGH SCHOOL	HSWR PO 10502	\$214.50
53253	1/11/2017	GRIFFITH EXCAVATING INC	SNOW REMOVALJAN17	\$6,025.00
53254	1/11/2017	HAWKINS INC.	JAN17 SUPPLY	\$132.21
53255	1/11/2017	HESS, JODEE L	DEC 16 TRAVEL	\$15.12
53256	1/11/2017	HETTINGER PIN CLUB	HSWR PO 10504	\$75.00
53257	1/11/2017	HETTINGER PUBLIC SCHOOL	HSWR PO 10505	\$150.00
53258	1/11/2017	HORACE MANN LIFE INS COMPANY	FEB 17 LIFE&CANCER	\$559.35
53259	1/11/2017	J & M LUMBER	COPY ROOM SUPPLY	\$42.47
53260	1/11/2017	JEREMY FIX	KITCHEN MAIN	\$132.50
53261	1/11/2017	JOSH STIEG	COPY ROOM REPAIRS	\$553.98
53262	1/11/2017	JOSI HADLEY	DEC 16 TRAVEL	\$4.05
53263	1/11/2017	KENNETH C STUKER	CRT/CSIP/DATA ANLYS	\$1,275.00
53264	1/11/2017	KIM O'DONNELL	DEC 16 TRAVEL	\$11.88
53265	1/11/2017	KOENIG, TAYLYN M	L. MESCHKE SCHLP	\$500.00
53266	1/11/2017	KRUGER WINDOWS & GLASS	DOOR REPAIRS	\$1,228.50
53267	1/11/2017	LISA BURDICK	DEC 16 TRAVEL	\$8.10
53268	1/11/2017	LOSING, SPENCER J	L. MESCHKE SCHLP	\$500.00
53269	1/11/2017	MADISON VARNER	L. MESCHKE SCHLP	\$500.00
53270	1/11/2017	MHSA	S&D BOOKLET	\$8.00
53271	1/11/2017	MSU	L. MESCHKE SCHLP	\$500.00
53272	1/11/2017	NAXIN SAFETY	JAN17 SUPPLIES	\$305.17
53273	1/11/2017	OLIVIA MAHON	L. MESCHKE SCHLP	\$500.00
53274	1/11/2017	OTIS ELEVATOR COMPANY	LONGFELLOW SERV	\$2,459.40
53275	1/11/2017	PITNEY BOWES PURCHASE POWER	JAN17 POSTAGE	\$302.24
53276	1/11/2017	PLENTYWOOD HIGH SCHOOL	S&D PO 10479	\$180.00
53277	1/11/2017	PRECISION PARTS & SUPPLY	CUST SUPPLY JAN17	\$15.98
53278	1/11/2017	QUAD K SUPPLY	CUST SUPPLY JAN17	\$51.00
53279	1/11/2017	REYNOLDS -- BAKER	JAN17 SUPPLY	\$834.29
53280	1/11/2017	RUNNING'S SUPPLY, INC.	CUST SUPPLY JAN17	\$142.20
53281	1/11/2017	Scott Anderson	NOV/DEC 16 TRAVEL	\$16.74
53282	1/11/2017	SEMASS	FY17 DUES	\$50.00
53283	1/11/2017	SIDNEY HIGH SCHOOL	S&D REG/LUN PO10478	\$143.00
53284	1/11/2017	SIMPLEXGRINNELL LP	FIRE TEST JAN17	\$720.00

53285	1/11/2017	SOUTHWEST BUSINESS MACHINES	JAN17 TONER	\$150.99
53286	1/11/2017	SPARTAN BUS LINE LLC	ACTIVITY BUS JAN17	\$22,782.26
53287	1/11/2017	STRAUB HEATING & COOLING	LUNCHROOM JAN17	\$209.00
53288	1/11/2017	SUPERIOR WATER TREATMENT	JAN17 SUPPLY	\$135.00
53289	1/11/2017	TAYLER STINNETT	L. MESCHKE SCHLP	\$500.00
53290	1/11/2017	TAYLOR MILLER	L. MESCHKE SCHLP	\$500.00
53291	1/11/2017	TOYBOX PRESCHOOL	JAN17 PREK	\$360.00
53292	1/11/2017	WRZESINSKI, JON W	MHSA/SE/BCEC/LEG	\$794.92
53293	1/11/2017	ZANE TUNBY	SCHOLARSHIPS	\$750.00
53294	1/11/2017	MONTANA DEPARTMENT OF JUSTICE	ONLINE BACKGROUND	\$14.50
53294	1/11/2017	POSTMASTER	POSTAGE-DEC16	\$104.98
53294	1/11/2017	BABE'S FLOWERS	MEMORIAL FLOWERS	\$57.00
53294	1/11/2017	PITNEY BOWES INC.	LEASE DEC16	\$131.22
53294	1/11/2017	SMART SIGN.COM	CUST SUPPLIES	\$68.42
53294	1/11/2017	EASYKEYS.COM	CUST-KEYS	\$13.90
53294	1/11/2017	MID-RIVERS TELEPHONE COOP, INC	JAN17 PHONE	\$51.37
53294	1/11/2017	TOWN & COUNTRY CLUB	SEMASS MTG	\$23.50
53294	1/11/2017	PRAIRIE FUELS	FUEL	\$25.71
53294	1/11/2017	SCHOOL SPECIALTY	ELEM SUPPLIES DEC16	\$414.14
53294	1/11/2017	MENARDS	OFFICE WORKROOM	\$568.97
53294	1/11/2017	MCEC	REGISTRATION-J.MYHRE	\$200.00
53294	1/11/2017	JONES SCHOOL SUPPLY	SCIENCE FAIR RIBBONS	\$83.19
53294	1/11/2017	KELLY INN	ATHL ROOMS	\$201.39
53294	1/11/2017	WINGATE INN	ATHL DIR ROOM	\$107.99
53294	1/11/2017	RED ROCK SPORTING GOODS	WRESTLING	\$23.80
53294	1/11/2017	MONTANA RIB & CHOP HOUSE	DEC16 PRINC MTG	\$12.90
53294	1/11/2017	AMERICAN RED CROSS	ONLINE FEE	\$300.00
53294	1/11/2017	MUFFY'S	WR GAS	\$36.50
53294	1/11/2017	COTTONWOOD INN	WRESTLING	\$87.70
53294	1/11/2017	CENEX ZIP TRIP	WRESTLING	\$38.80
53294	1/11/2017	BUSY BEE	G/BBB MEAL	\$486.00
53294	1/11/2017	WAGON WHEEL	G/BBB MEAL	\$540.00
53294	1/11/2017	CABLES TO GO	TECH-WALL BRACKET	\$100.64
53294	1/11/2017	Dell Marketing L.P.	CHROMEBOOKS-MS	\$7,512.25
53294	1/11/2017	NEWEGG.COM	TECH-AUDIO ADAP	\$9.90
53294	1/11/2017	HEISER'S	SPARTANETTES2	\$127.05
53294	1/11/2017	MCDONALD'S	WRESTLING	\$99.55

## PAYROLL

CHK NO	DATE	PAYEE	INVOICE	TOTAL
37020	1/13/2017	ALBERTS, CONNIE R	BONUS	\$908.50
37021	1/13/2017	BREITBACH, DAVID P	BONUS	\$1,504.60
37022	1/13/2017	BRENCE, BRITTANI R	BONUS	\$812.10
37023	1/13/2017	COLLINS, BROOK L	BONUS	\$812.10
37024	1/13/2017	GION, JACOB A	BONUS	\$1,677.83
37025	1/13/2017	LINGLE, AMY S	BONUS	\$866.58
37026	1/13/2017	LINGLE, BO E	BONUS	\$1,720.58

37027	1/13/2017	METTLER, JENNIFER R	BONUS	\$1,634.08
37028	1/13/2017	WRZESINSKI, JON W	BONUS	\$1,529.60
37029	1/13/2017	LINEBACK, ALYSON	BONUS	\$866.58
37030	1/13/2017	MASHAK, EMILY S	BONUS	\$762.10
37031	1/13/2017	FISHER, JENNIFER R	BONUS	\$854.42
37032	1/13/2017	BRANSON, MICHELLE L	BONUS	\$901.50
37033	1/13/2017	BROWN, MARDELLA E	BONUS	\$1,634.08
37034	1/13/2017	KRUGER, KRISTINE E	BONUS	\$752.10
37035	1/13/2017	RABE, ADAM G	BONUS	\$812.10
37036	1/13/2017	WICKSTROM, EDWARD H	BONUS	\$866.58
37037	1/13/2017	THILMONY, SHEILA R	BONUS	\$741.58
37038	1/13/2017	SMITH, MARYELLA A	BONUS	\$812.10
37039	1/13/2017	SMITS, SAMANTHA J	BONUS	\$901.50
37040	1/13/2017	DAVIS, SONYA M	BONUS	\$762.10
37041	1/13/2017	EHRET, PATTIE S	BONUS	\$452.75
37042	1/13/2017	RATH, BEVERLY A	BONUS	\$812.10
37043	1/13/2017	SCHEETZ, SHEILA R	BONUS	\$461.75
37044	1/13/2017	WISEMAN, KELSEA C	BONUS	\$455.75
37045	1/13/2017	ALLERDINGS, JOLINDA M	BONUS	\$866.58
37046	1/13/2017	BAGLEY, MARY E	BONUS	\$812.10
37047	1/13/2017	MYHRE, JILL L	BONUS	\$1,233.48
37048	1/13/2017	REHM, ERIN C	BONUS	\$901.50
37049	1/13/2017	SUSA, CARLEEN F	BONUS	\$866.58
37050	1/13/2017	BRANSON, MAIRE A	BONUS	\$812.10
37051	1/13/2017	LESH, KIMBERLY R	BONUS	\$1,375.25
37052	1/13/2017	MORRIS, PATRICIA A	BONUS	\$1,252.33
37053	1/13/2017	NIELSEN, MAKENZY J	BONUS	\$421.92
37054	1/13/2017	NIEMERG, CHERYL L	BONUS	\$421.92
37055	1/13/2017	O'DONNELL, KIM A	BONUS	\$866.58
37056	1/13/2017	SCHILLINGER, SHAWNA L	BONUS	\$1,233.48
37057	1/13/2017	SCHMID, CHRISTINA D	BONUS	\$1,172.85
37058	1/13/2017	WEDEMEYER, JULAINE A	BONUS	\$1,233.48
37059	1/13/2017	KILSDONK, LISA D	BONUS	\$455.75
37060	1/13/2017	STIEG, NIKKI L	BONUS	\$866.58
37061	1/13/2017	ANDERSON, MICHELLE A	BONUS	\$1,296.08
37062	1/13/2017	ANDERSON, SCOTT E	BONUS	\$1,634.08
37063	1/13/2017	BEACH, LYNN M	BONUS	\$1,337.83
37064	1/13/2017	BEACH, PAMELA L	BONUS	\$1,362.25
37065	1/13/2017	BETTENHAUSEN, CAROLE M	BONUS	\$1,252.33
37066	1/13/2017	BREITBACH, THOMAS J	BONUS	\$1,296.08
37067	1/13/2017	CURRY, TERRY L	BONUS	\$1,172.85
37068	1/13/2017	HADLEY, CAROL J	BONUS	\$1,337.08
37069	1/13/2017	HADLEY, JOSI M	BONUS	\$1,634.08
37070	1/13/2017	HOVERSLAND, BRITTANY M	BONUS	\$1,325.67
37071	1/13/2017	HOVERSLAND, JAY W	BONUS	\$1,325.67
37072	1/13/2017	KIRSCHTEN, DENA F	BONUS	\$1,172.85
37073	1/13/2017	MELBY, JADE D	BONUS	\$1,296.08
37074	1/13/2017	PARINI, JOANN M	BONUS	\$1,172.85
37075	1/13/2017	PARINI, SIDNEY R	BONUS	\$1,172.85
37076	1/13/2017	QUADE, CYNTHIA R	BONUS	\$1,252.33
37077	1/13/2017	ROBINSON, TIM	BONUS	\$1,202.33
37078	1/13/2017	ROST, LINDA C	BONUS	\$1,252.33
37079	1/13/2017	SHUMAKER, JAY D	BONUS	\$1,296.08
37080	1/13/2017	SOUMAS, TIELER D	BONUS	\$1,284.92
37081	1/13/2017	VAN ZEE, DERYK E	BONUS	\$1,172.85
37082	1/13/2017	VANGORDEN, DIANE K	BONUS	\$1,157.85

37083	1/13/2017	WANG, KAREN R	BONUS	\$1,252.33
37084	1/13/2017	WHITEMAN, JILL K	BONUS	\$1,172.85
37085	1/13/2017	BARRETT CHASKA, LINDSAY L	BONUS	\$1,172.85
37086	1/13/2017	CHESTER, PATRICIA M	BONUS	\$1,252.33
37087	1/13/2017	DUKART, JENNIFER E	BONUS	\$1,296.08
37088	1/13/2017	HESS, JODEE L	BONUS	\$1,252.33
37089	1/13/2017	HOYT, JILL D	BONUS	\$1,325.67
37090	1/13/2017	KENDALL, THOMAS	BONUS	\$1,284.92
37091	1/13/2017	SHELHAMER, JILL N	BONUS	\$1,355.25
37092	1/13/2017	TUNBY, AMANDA K	BONUS	\$1,172.85
37093	1/13/2017	VOLZ, VICKI A	BONUS	\$1,172.85
37094	1/13/2017	BOGGS, JESSICA K	BONUS	\$1,172.85
37095	1/13/2017	BURDICK, LISA M	BONUS	\$1,172.85
37096	1/13/2017	HASTIG, MARANDA A	BONUS	\$1,252.33
37097	1/13/2017	JOHNSON, VALERIE JOYCE	BONUS	\$1,252.33
37098	1/13/2017	MADLER, KALLIE A	BONUS	\$1,172.85
37099	1/13/2017	NOWAK, JOHN A	BONUS	\$1,233.48
37100	1/13/2017	REISSIG, NICKI L	BONUS	\$1,172.85
37101	1/13/2017	SOLBERG, ELIZABETH ANN	BONUS	\$1,337.83
37102	1/13/2017	STEWART, KELSEY L	BONUS	\$1,172.85
37103	1/13/2017	WANG, DENISE M	BONUS	\$1,296.08
37104	1/13/2017	WRZESINSKI, MICHELE C	BONUS	\$1,362.25
37105	1/13/2017	BETTENHAUSEN, CAROLE M	JAN. PAYROLL	\$3,999.17
37106	1/13/2017	BARRETT CHASKA, LINDSAY L	JAN. PAYROLL	\$2,971.12
37107	1/13/2017	CHESTER, PATRICIA M	JAN. PAYROLL	\$3,231.56
37108	1/13/2017	TUNBY, AMANDA K	JAN. PAYROLL	\$1,878.57
37109	1/13/2017	WRZESINSKI, MICHELE C	JAN. PAYROLL	\$2,889.88
37110	1/13/2017	FISHER, JENNIFER R	JAN COMPLEX	\$1,669.15
37111	1/13/2017	PARINI, BROCK M	SUBSTITUTE	\$429.49
37112	1/13/2017	EHRET, PATTIE S	JAN. PAYROLL	\$960.32
37113	1/13/2017	RATH, BEVERLY A	JAN. PAYROLL	\$1,384.41
37114	1/13/2017	BAGLEY, MARY E	JAN. PAYROLL	\$764.85
37115	1/13/2017	NIEMERG, CHERYL L	JAN. PAYROLL	\$904.48
37116	1/13/2017	KILSDONK, LISA D	JAN. PAYROLL	\$1,348.32
37117	1/13/2017	HADLEY, KYLIE K	SUBSTITUTE	\$469.50
37118	1/13/2017	FARRELL-FOX, CAMERON N	SUBSTITUTE	\$71.41
37119	1/13/2017	HERBST, DEANNA M	SUBSTITUTE	\$216.23
37120	1/13/2017	LACROIX, REBECCA L	SUBSTITUTE	\$233.26
37121	1/13/2017	LYSON, BRITNEY MAE	SUBSTITUTE	\$82.20
37122	1/13/2017	MITCHELL, ALEXIS A	SUBSTITUTE	\$52.08
37123	1/13/2017	OCONNOR, SHEILA M	SUBSTITUTE	\$84.20
37124	1/13/2017	FRIED, LOLA G	SUBSTITUTE	\$72.41
37125	1/13/2017	MAGSTADT, KAYLEE M	SUBSTITUTE	\$158.85
37126	1/13/2017	SCHWARTZ, ASHLEY M	SUBSTITUTE	\$71.41
37127	1/13/2017	PARINI, BROCK M	JAN COMPLEX	\$1,105.42
37128	1/13/2017	BREITBACH, MELISSA M	JAN COMPLEX	\$441.73
37129	1/13/2017	DURDEN, AMBER N	JAN COMPLEX	\$324.66
37130	1/13/2017	KOENIG, TERRELL R	JAN COMPLEX	\$157.12
37131	1/13/2017	LINGLE, TREVOR J	JAN COMPLEX	\$304.23
37132	1/13/2017	MILLER, MARIAH M	JAN COMPLEX	\$152.14
37133	1/13/2017	REDDICK, MADISON P	JAN COMPLEX	\$276.89
37134	1/13/2017	ROBINSON, SCOTTI J	JAN COMPLEX	\$172.74
37135	1/13/2017	ROBINSON, SKYLER	JAN COMPLEX	\$205.06
37136	1/13/2017	SCHULTZ, ALIVIA M	JAN COMPLEX	\$274.98
37137	1/13/2017	SMITH, AARON W	JAN COMPLEX	\$310.48
37138	1/13/2017	TUDOR, COURTNEY I	JAN COMPLEX	\$154.92

37139	1/13/2017	DUKART, TANNON J	JAN COMPLEX	\$49.39
37140	1/13/2017	PARINI, SIDNEY R	JAN COMPLEX	\$1,544.92
37141	1/13/2017	FAL.CO TRES. DIRECT DEPOSIT ACCT.	WITHHOLDING	\$193,454.92
37142	1/13/2017	AFLAC REMITTANCE PROCESSING	WITHHOLDING	\$1,189.34
37143	1/13/2017	AMERICAN HEALTH VALUE	WITHHOLDING	\$5,424.00
37144	1/13/2017	BAKER HOT LUNCH	WITHHOLDING	\$405.00
37145	1/13/2017	BAKER PUBLIC SCHOOL PAY FLEX	WITHHOLDING	\$1,850.00
37146	1/13/2017	BAKER SCHOOL DISTRICT 12	WITHHOLDING	\$2,400.00
37147	1/13/2017	CBB COLLECTIONS INC	WITHHOLDING	\$642.58
37148	1/13/2017	EDWARD JONES INVESTMENTS	WITHHOLDING	\$750.00
37149	1/13/2017	FALLON CO. FED CREDIT UNION	WITHHOLDING	\$1,825.00
37150	1/13/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$192,203.28
37151	1/13/2017	HORACE MANN LIFE INS COMPANY	WITHHOLDING	\$432.00
37152	1/13/2017	MONTANA CSED	WITHHOLDING	\$378.00
37153	1/13/2017	PRE-PAID LEGAL SERVICES INC	WITHHOLDING	\$25.90
37154	1/13/2017	UNUM LIFE INS CO OF AMERICA	WITHHOLDING	\$345.10
37155	1/13/2017	VOID	VOID	\$0.00
37156	1/13/2017	VOID	VOID	\$0.00

### DIRECT DEPOSIT

DATE	PAYEE	TYPE	AMT
1/13/2017	ALBERTS, CONNIE R	DIRECT DEPOSIT	\$1,810.09
1/13/2017	ALLERDINGS, JOLINDA M	DIRECT DEPOSIT	\$423.37
1/13/2017	BRANSON, MAIRE A	DIRECT DEPOSIT	\$1,029.68
1/13/2017	BRANSON, MICHELLE L	DIRECT DEPOSIT	\$2,357.64
1/13/2017	BREITZMAN, SHEILA M	DIRECT DEPOSIT	\$252.49
1/13/2017	BRENCE, BRITTANI R	DIRECT DEPOSIT	\$1,953.08
1/13/2017	BROWN, MARDELLA E	DIRECT DEPOSIT	\$2,821.05
1/13/2017	BRUHA, TRACI A	DIRECT DEPOSIT	\$911.02
1/13/2017	COLLINS, BROOK L	DIRECT DEPOSIT	\$1,937.19
1/13/2017	DAVIS, SONYA M	DIRECT DEPOSIT	\$1,620.76
1/13/2017	HO, LOUIE F	DIRECT DEPOSIT	\$642.74
1/13/2017	KRUGER, KRISTINE E	DIRECT DEPOSIT	\$1,366.81
1/13/2017	LINEBACK, ALYSON	DIRECT DEPOSIT	\$1,685.94
1/13/2017	LINGLE, AMY S	DIRECT DEPOSIT	\$1,919.51
1/13/2017	MASHAK, EMILY S	DIRECT DEPOSIT	\$1,415.28
1/13/2017	METTLER, JENNIFER R	DIRECT DEPOSIT	\$2,797.18
1/13/2017	NIELSEN, MAKENZY J	DIRECT DEPOSIT	\$1,033.33
1/13/2017	O'DONNELL, KIM A	DIRECT DEPOSIT	\$1,684.38
1/13/2017	RABE, ADAM G	DIRECT DEPOSIT	\$2,414.95
1/13/2017	REHM, ERIN C	DIRECT DEPOSIT	\$1,538.35
1/13/2017	RUSTAD, JANICE	DIRECT DEPOSIT	\$180.70
1/13/2017	SCHEETZ, SHEILA R	DIRECT DEPOSIT	\$822.67
1/13/2017	SMITH, MARYELLA A	DIRECT DEPOSIT	\$1,913.35
1/13/2017	SMITS, SAMANTHA J	DIRECT DEPOSIT	\$2,767.99
1/13/2017	STIEG, NIKKI L	DIRECT DEPOSIT	\$1,510.97
1/13/2017	SUSA, CARLEEN F	DIRECT DEPOSIT	\$2,220.35
1/13/2017	THILMONY, SHEILA R	DIRECT DEPOSIT	\$2,202.03
1/13/2017	WICKSTROM, EDWARD H	DIRECT DEPOSIT	\$2,332.76
1/13/2017	WISEMAN, KELSEA C	DIRECT DEPOSIT	\$782.60
1/13/2017	WYRWAS, ANGEL N	DIRECT DEPOSIT	\$141.83
1/13/2017	ANDERSON, MICHELLE A	DIRECT DEPOSIT	\$2,792.94
1/13/2017	ANDERSON, SCOTT E	DIRECT DEPOSIT	\$3,608.28
1/13/2017	BEACH, LYNN M	DIRECT DEPOSIT	\$2,785.73
1/13/2017	BEACH, PAMELA L	DIRECT DEPOSIT	\$3,672.10
1/13/2017	BOGGS, JESSICA K	DIRECT DEPOSIT	\$404.40

1/13/2017		BREITBACH, DAVID P	DIRECT DEPOSIT	\$4,130.50
1/13/2017		BREITBACH, THOMAS J	DIRECT DEPOSIT	\$3,569.38
1/13/2017		BURDICK, LISA M	DIRECT DEPOSIT	\$2,437.59
1/13/2017		CURRY, TERRY L	DIRECT DEPOSIT	\$3,283.38
1/13/2017		DUKART, JENNIFER E	DIRECT DEPOSIT	\$2,671.09
1/13/2017		GION, JACOB A	DIRECT DEPOSIT	\$3,282.72
1/13/2017		HADLEY, CAROL J	DIRECT DEPOSIT	\$2,630.62
1/13/2017		HADLEY, JOSI M	DIRECT DEPOSIT	\$1,720.37
1/13/2017		HASTIG, MARANDA A	DIRECT DEPOSIT	\$2,097.61
1/13/2017		HESS, JODEE L	DIRECT DEPOSIT	\$2,807.11
1/13/2017		HOVERSLAND, BRITTANY M	DIRECT DEPOSIT	\$2,669.16
1/13/2017		HOVERSLAND, JAY W	DIRECT DEPOSIT	\$2,384.69
1/13/2017		HOYT, JILL D	DIRECT DEPOSIT	\$2,941.00
1/13/2017		JOHNSON, VALERIE JOYCE	DIRECT DEPOSIT	\$3,106.29
1/13/2017		KENDALL, THOMAS	DIRECT DEPOSIT	\$3,304.07
1/13/2017		KIRSCHTEN, DENA F	DIRECT DEPOSIT	\$3,519.12
1/13/2017		LESH, KIMBERLY R	DIRECT DEPOSIT	\$3,104.98
1/13/2017		LINGLE, BO E	DIRECT DEPOSIT	\$3,420.70
1/13/2017		MADLER, KALLIE A	DIRECT DEPOSIT	\$2,250.74
1/13/2017		MELBY, JADE D	DIRECT DEPOSIT	\$2,829.56
1/13/2017		MORRIS, PATRICIA A	DIRECT DEPOSIT	\$3,270.77
1/13/2017		MYHRE, JILL L	DIRECT DEPOSIT	\$3,886.70
1/13/2017		NOWAK, JOHN A	DIRECT DEPOSIT	\$2,584.50
1/13/2017		PARINI, JOANN M	DIRECT DEPOSIT	\$2,624.33
1/13/2017		PARINI, SIDNEY R	DIRECT DEPOSIT	\$3,332.70
1/13/2017		QUADE, CYNTHIA R	DIRECT DEPOSIT	\$4,001.30
1/13/2017		REISSIG, NICKI L	DIRECT DEPOSIT	\$2,025.22
1/13/2017		ROBINSON, TIM	DIRECT DEPOSIT	\$3,724.10
1/13/2017		ROST, LINDA C	DIRECT DEPOSIT	\$2,930.59
1/13/2017		SCHILLINGER, SHAWNA L	DIRECT DEPOSIT	\$3,670.05
1/13/2017		SCHMID, CHRISTINA D	DIRECT DEPOSIT	\$3,185.36
1/13/2017		SHELHAMER, JILL N	DIRECT DEPOSIT	\$3,237.37
1/13/2017		SHUMAKER, JAY D	DIRECT DEPOSIT	\$3,999.79
1/13/2017		SOLBERG, ELIZABETH ANN	DIRECT DEPOSIT	\$3,530.03
1/13/2017		SOUMAS, TIELER D	DIRECT DEPOSIT	\$2,383.83
1/13/2017		STEWART, KELSEY L	DIRECT DEPOSIT	\$1,736.23
1/13/2017		VAN ZEE, DERYK E	DIRECT DEPOSIT	\$1,838.94
1/13/2017		VANGORDEN, DIANE K	DIRECT DEPOSIT	\$3,401.73
1/13/2017		VOLZ, VICKI A	DIRECT DEPOSIT	\$2,625.68
1/13/2017		WANG, DENISE M	DIRECT DEPOSIT	\$3,859.32
1/13/2017		WANG, KAREN R	DIRECT DEPOSIT	\$3,027.34
1/13/2017		WEDEMEYER, JULAINE A	DIRECT DEPOSIT	\$2,414.04
1/13/2017		WHITEMAN, JILL K	DIRECT DEPOSIT	\$3,455.20
1/13/2017		WRZESINSKI, JON W	DIRECT DEPOSIT	\$4,775.58

**PUBLIC COMMENT**

None

**OLD BUSINESS**

**BOARD POLICY REVISIONS – 2<sup>ND</sup> READING**

**A. FLEXIBILITY & EFFICIENCY POLICIES – 1012 & 1013FE**

**1012FE NON-VOTED LEVY FOR EXCESS IDEA COSTS**

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing provisions in law that allow the District to levy amounts necessary to provide FAPE to resident students with special needs.

In addition to use of a tuition levy to pay tuition for out-of-district attendance of a resident pupil, a school district may also include in its tuition levy an amount necessary to pay for the full costs of providing a free appropriate public education to any child with a disability who lives in the District. The

amount of the levy imposed for the costs associated with educating each child with a disability must be limited to the actual cost of service under the child's individualized education program minus:

- (A) the student's state special education payment;
- (B) the student's federal special education payment;
- (C) the student's per-ANB amount;
- (D) the prorated portion of the district's basic entitlement for each qualifying student; and
- (E) the prorated portion of the district's general fund payments in 20-9-327 through 20-9-330 24 for each qualifying student.

### **1013FE ADULT EDUCATION**

The Board of Trustees authorizes the establishment of an adult education program. The course offerings in such program may include but shall not necessarily be limited to instruction in basic skills, such as reading, writing, arithmetic, and other skills required to function in society, and/or any subject normally offered in the basic high school curricula of the school district.

#### **Course Offerings:**

Course offerings under the district's adult education program shall include and be regularly aligned with and focused on the subjects required for graduation under policy 2410, and further aligned with the district's curriculum and assessment requirements, and the content standards of the Board of Public Education. The Administration shall periodically compile, update and publish a list showing the corresponding course equivalency between adult education courses and the district's high school courses required for graduation.

#### **Enrollment Qualifications:**

The Board of Trustees authorizes the enrollment of any member of the community who is 16 years of age 26 or older who is not a regularly enrolled, full-time pupil for the purposes of ANB computation as provided in 20-7-701, MCA, including part-time pupils subject to the limitations of this section.

Eligibility for enrollment of any part-time pupil who is 16 years of age or older is subject to the Administration's assurances that the concurrent enrollment in high school and adult education of any part-time pupil claimed as such for ANB computation is, when combined, equal to or less than the equivalent of three-quarter-time enrollment as defined in 20-9-311, MCA.

#### **Primary Purpose 1: Credit Recovery/Improvement of Graduation Rates**

A preference for enrollment in specific courses in the district's adult education program shall be accorded to any person:

1. Who has been previously enrolled as a pupil of the district in any of the 4 academic years prior to the year for which enrollment in the district's adult basic education program is sought;
2. Who has failed to previously earn a high school diploma; and
3. Who is seeking to enroll in any course required for graduation under policy 2410 that the person has not yet completed.

Upon the successful completion of all missing course work required for graduation by any person enrolled in the district's adult education program under this section, and provided the person is otherwise qualified, the district shall grant such person a high school diploma in accordance with policy 2410.

#### **Primary Purpose 2: Post-Secondary Success and Readiness**

A preference for enrollment in specific courses in the district's adult education program shall be accorded to any person:

1. Who is at least 16 years of age but who is not yet 19 years of age;
2. Who has not yet graduated and is enrolled in the high school district on no more than a part time basis or who has graduated and has been admitted by the trustees as a part time pupil pursuant to 20-5-101(3); and
3. Who is seeking to enroll in any advance placement, dual credit or concurrent credit course offered in collaboration with the Montana university system.

**Option 1 on Tuition Cost, Person Pays:** Any person enrolled in adult education courses under this section shall be responsible for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board.

**Option 2 on Tuition Cost, District Pays:** The district shall pay for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board

**Option 3 on Tuition Cost, District Defrays Cost:** Any person enrolled in adult education courses under this section shall be responsible for the first \$100 per credit of any third party supplemental fees charged



for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board. The district shall pay for any third party costs above the first \$100 per credit.

Primary Purpose 3: Additional Offerings for the Community Aligned with Business and Economic Trends

Additional adult education offerings may be developed in collaboration with community representatives, subject to approval and authorization by the Board. Preference in the development of such additional offerings will be provided to course offerings aligned with and designed to address identified community needs for retraining and/or professional development caused by economic or other circumstances unique to the community.

**B. MEAL CHARGE POLICY BP8205**

The following policy was read and reviewed.

**8205 MEAL CHARGE POLICY**

*Note: For the purpose of this policy, parent includes guardian, caretaker relative, and any adult 9 responsible for the care of the child.*

Elementary

Students at the elementary level may pay cash for their meals at any time. Cash may be paid for a meal, even if the account has a negative balance at the time of that purchase. Meals may be pre-paid by the week, month, semester or the school year.

When a student has a negative balance in their account, the student will be allowed to charge up to the limit of \$100. ~~When the limit of \$\_\_\_\_\_ is reached, the student will be allowed to eat an alternate meal of [peanut butter on bread, cup of carrots, apple and a milk]. This meal charge will be added to the student's account, but this meal will be given until the student makes a payment on the account, which will bring the account below the \_\_\_\_\_ limit.~~ Lunch account monitoring is the responsibility of the parent and the child. The cashier is there for help in any way—children may ask for a balance at any time. ~~If the parent allows the account to go into debt over \$\_\_\_\_\_, the child loses the privilege of choosing their lunch choice and the alternative meal is chosen for them.~~ Deposit request letters will go out once per week, so please check with your child.

Students are responsible for their own cash lunch money—the school will not replace stolen or lost cash. Parents that send a check for the account and the check is lost or does not appear on the account, may bring in a photo copy of the check from the bank to the office if it has been cashed. Mistakes happen and if the check was cashed by our food service, corrections to the account will be made as soon as possible. If a photo copy is not available, the deposit will not be replaced. [Please send deposit money via check, if possible, (cash is accepted, also), in an envelope with the child's full name, ~~teacher's name and their I.D.#~~]

Middle School and High School

Students may pay cash for their meals at any time. Meals may be paid for by the day, or may pre pay for lunches by the week, month, or school year.

When a student has a negative balance in their account, the student will be allowed to charge up to the limit of \$100. ~~When the limit of \$\_\_\_\_\_ is reached, he or she will not be given any food.~~ The student may call home or ask a friend to borrow money, but the District will not allow them to charge past the given amount. The student may check with the [cashiers, lunch supervisor] to see the balance of their account at any time. It is the responsibility of the parent and student to manage the prepaid account. Parents may call the *hot lunch clerk* at *406-778-3329* to check the balance of their child's account. ~~or the parent may go to [insert website address] and set up an account to monitor your child's account. Deposits made by credit card may also be made on this website, for a charge, for your convenience.~~

~~A la carte snacks are sold at both middle and high school levels. Students with a negative balance of any amount will not be allowed to charge a la carte snacks but will be allowed to purchase snacks with cash.~~

Refunds for withdrawn, and graduating students; a written request for a refund of any money remaining in their account must be submitted. An e-mail request is also acceptable. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.

Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the Baker School District Food Service Program.

Adult Meals:

Adults are not allowed to charge meals or A la Carte purchases, as per USDA policy regarding school food service use of Federal NSLP funds.

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free and reduced price lunches for their child.

### **C. PROCUREMENT POLICY FOR SCHOOL FOOD PURCHASE BP8210**

The following policy was read and reviewed.

#### **8210 Procurement Policy for School Food Purchases**

The *Baker* School District will adhere to the following requirements for any procurement related to food service:

##### **Purchases:**

- Purchases greater than \$80,000:

- o If the aggregate amount exceeds eighty thousand dollars (\$80,000), the contract must be awarded through a formal bid process and a call for bids or request for proposals shall be published according to 20-9-204, MCA. No contract shall be divided for the purpose of avoiding the formal procurement process.

- o The District may enter into a cooperative purchasing contract for procurement of supplies with one or more districts or a Cooperative Services Program. This allows the District to participate in a cooperative purchasing group to purchase supplies through the group without bidding if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard.

- Purchases great than \$50,000 and less than \$80,000:

- o Any purchase greater than \$50,000 and less than eighty thousand (\$80,000) will be handled in a fair and equitable manner consistent with district policy on purchasing.

- o The *BAKER* School District will obtain two or more estimates when any purchase will cost more than \$50,000 and less than eighty thousand (\$80,000).

- o The District may enter into a cooperative purchasing contract for procurement of supplies with one or more districts or a Cooperative Services Program. This allows the District to participate in a cooperative purchasing group to purchase supplies through the group without bidding if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard.

##### Standards of Conduct for District Employees:

- The *BAKER* School District maintains the following code of conduct for any employees engaged in award and administration of contracts supported by Federal Funds:

- No District employee will engage in any procurement when there is a conflict of interest, real or perceived, and District employees cannot solicit or accept any gratuities, favors or anything of monetary value from prospective vendors. This shall not preclude district personnel from serving on boards or participating in organizations that support the district's need to obtain quality services and supplies.

- No District employee shall participate in the selection, award or administration of a contract when any of the following persons have a financial interest in the firm selected for award:

- o The employee

- o Any member of his/her immediate family

- o People with whom there is an intimate personal relationship

- o An organization which employs or is about to employ any of the above

- The District would like all employees to behave with the utmost integrity and never be self-serving, be fair in all aspects of the procurement process, be alert to conflicts of interest, and avoid any compromising situations.

- Employees found to be in violation of this policy are subject to disciplinary action, up to and including termination.

Discussion followed.

Scott Rabbitt moved to accept 2<sup>nd</sup> reading of policies 1012FE, 1013FE, 8205 and 8210 for adoption into policy. Mike Gunderson seconded the motion; motion carried unanimously.

## **NEW BUSINESS**

### **ELECTION INFORMATION**

Mrs. Mettler to the board the timeline for the upcoming elections. Two positions are up for election this year; filing deadline is March 30, 2017 and election is May 2, 2017.

No board action required.

### **SUPERINTENDET EVALUATION**

Chairperson Follmer stated they will conduct this agenda item after all administrative reports are given as the meeting will close.

### **COMPLEX MANAGER REPORT**

Plans to run a self-paced triathlon from February to March and also run a membership drive at that time as well to get more traffic coming to use the rec center.

### **MAINTENANCE REPORT**

Jeff Gruizenga will be here on Monday to do walk-thru' s and also look at the heating issue they have at Longfellow. Robert Guzman was here on the 20<sup>th</sup> and did facility walk-thru to help with some efficiencies with the property.

### **TECHNOLOGY DIRECTOR**

Absent

### **PRINCIPAL'S REPORT**

#### **ELEMENTARY PRINCIPAL, BO LINGLE**

Infinite Campus training was over the last couple of days with elementary staff and Mr. Anderson. Mrs. Tunby has been taking her students to the Villa once a month to read to the residents. Johnna Koenig inquired about the eating time for students in the 5<sup>th</sup> and 6<sup>th</sup> grade and her concern with not having enough time to eat. Mr. Lingle stated he will look into the time frame.

#### **HIGH SCHOOL PRINCIPAL/AD, DAVID BREITBACH**

End of the first semester is Friday and Sunday and Monday he will be going to MHSA meetings and he discusses the proposals up for vote this year at the meetings.

#### **VICE PRINCIPAL, JACOB GION**

The basketball game cancelled earlier in the season with Lane Deer will be made up on the 17<sup>th</sup> and Wrestling will hold their home dual match on 20<sup>th</sup> and 21<sup>st</sup>, which will also be parents night on the 21<sup>st</sup>.

### **SUPERINTENDENT'S REPORT**

#### **SUPERINTENDENT, JON WRZESINSKI**

Heading to Helena on Tuesday and Wednesday where he will meet with the lobbyist and get an idea of this legislative session. Don Schillinger will also be traveling along; Chairperson Follmer stated since this is a legislative year and with it being Mr. Wrzesinski's first year, it would be helpful for the board and administration to hire Mr. Schillinger back as a working retiree from February to May at a cost of \$3,000 per month. Mr. Schillinger will be hired to attend the legislative sessions with Mr. Wrzesinski, help with end of year responsibilities of the superintendent and anything else the board deems necessary; discussion followed. Board agrees this is a good move to hire Mr. Schillinger back in a temporary position until May 2017.

### **NEW BUSINESS**

#### **SUPERINTENDENT EVALUATION**

All leave the meeting except for the Superintendent and District Clerk.

Meeting closed at 7:40pm; meeting reconvened at 7:56pm.

Gye Varner moved to offer a contract to Mr. Jon Wrzesinski for the 2017-18 school year. Johnna Koenig seconded the motion; motion carried unanimously.

There being no other business, meeting adjourned at 7:56 pm.

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Clerk

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Chairman