

**Teacher Qualification Response to Parents
Highly Qualified Teacher**

Name of Student: _____ Date: _____

School: _____

Dear Parent or Guardian:

Thank you for your recent inquiry into the professional qualifications of your child’s teacher(s) and if applicable, paraprofessional(s). Your child currently ____ does ____ does not receive Title I services from a paraprofessional who provides additional academic support for your child under the direct supervision of a teacher. If your child receives Title I services from a paraprofessional, please see the attached “*Teacher Qualification Response to Parents - Paraprofessional.*”

TEACHER

According to current district records, your child’s teacher, _____ (*name of teacher*) for this class _____ (*class/subject*) has the following qualifications:

- meets state licensing requirements for the grade level and subject(s) in which he/she is teaching.
 - has state licensing requirements waived on a temporary basis.
 - has the following college degree major(s): _____
 - has additional degrees/certificates/training: _____
- This teacher is considered “highly qualified” under the statutory definitions of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by *No Child Left Behind Act of 2001(NCLB)*.

TEACHER

According to current district records, your child’s teacher, _____ (*name of teacher*) for this class _____ (*class/subject*) has the following qualifications:

- meets state licensing requirements for the grade level and subject(s) in which he/she is teaching.
 - has state licensing requirements waived on a temporary basis.
 - has the following college degree major(s): _____
 - has additional degrees/certificates/training: _____
- This teacher is considered “highly qualified” under the statutory definitions of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by *No Child Left Behind Act of 2001(NCLB)*.

Thank you for your interest in the quality of your child’s education. We encourage your continued involvement toward their academic success.

Sincerely,

Name

Title

Teacher Qualification Response to Parents Paraprofessional

Dear Parent or Guardian:

Your child currently receives Title I services from a paraprofessional(s) who provides additional academic support for your child under the direct supervision of a teacher.

PARAPROFESSIONAL

Subject area: _____

He/she meets the following professional requirements for this position:

- has earned a secondary school diploma or recognized equivalent.
 - has two or more years of higher education.
 - has obtained an associate's degree or higher.
 - has passed a district competency test.
 - has additional skills which are required for the position of translator for limited English proficient students.
- This paraprofessional is considered "highly qualified" under the statutory definitions of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by *No Child Left Behind Act of 2001 (NCLB)*.
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PARAPROFESSIONAL

Subject area: _____

He/she meets the following professional requirements for this position:

- has earned a secondary school diploma or recognized equivalent.
 - has two or more years of higher education.
 - has obtained an associate's degree or higher.
 - has passed a district competency test.
 - has additional skills which are required for the position of translator for limited English proficient students.
- This paraprofessional is considered "highly qualified" under the statutory definitions of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by *No Child Left Behind Act of 2001 (NCLB)*.
-

PARAPROFESSIONAL

Subject area: _____

He/she meets the following professional requirements for this position:

- has earned a secondary school diploma or recognized equivalent.
 - has two or more years of higher education.
 - has obtained an associate's degree or higher.
 - has passed a district competency test.
 - has additional skills which are required for the position of translator for limited English proficient students.
- This paraprofessional is considered "highly qualified" under the statutory definitions of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by *No Child Left Behind Act of 2001 (NCLB)*.
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Thank you for your interest in the quality of your child's education. We encourage your continued involvement toward their academic success.

OFFICE USE ONLY		
Student ID #	Date Distributed	