



MHSA Concussion Administration Checklist

Group	Effective Dates	Requirements	Responsibility and Compliance
Student-Athletes and Parents/Guardians	May 1 – April 30	Both must sign the front page of the MHSA Form after verifying they have read and understand the information regarding concussions. www.mhsa.org	The signed form must be retained on file by each school.
Coaches - head, assistant and volunteer including cheer coaches	May 1 – April 30	Must complete the NFHS Concussion in Sports - What You Need to Know" online course annually. www.nfhslearn.com	School administration must verify completion and report to the MHSA by May 15 th of each year.
MOA Officials	June 1 – May 31	Must complete the "NFHS Concussion in Sports - What You Need to Know" online course annually. www.nfhslearn.com	MHSA/MOA Office will track.
Non-MOA Officials	June 1 – May 31	Must complete the "NFHS Concussion in Sports - What You Need to Know" online course annually. www.nfhslearn.com	School administration must verify completion.
Athletic Trainers	May 1 – April 30	Must complete the NFHS Concussion in Sports - What You Need to Know" online course annually. www.nfhslearn.com	School administration must verify completion.

For detailed **instructions** on how to access, register and view the "NFHS Concussion in Sports - What You Need to Know" online course, [click here](#).